



### GRANT ELIGIBILITY REQUIREMENTS

To be eligible for funding the applicant organization must:

- Be a 501(c)(3) nonprofit organization that is classified as a public charity per Section 509(a)(1) or Section 509(a)(2) of the Internal Revenue Code
  - This includes entities classified as a political subdivision of the State of Texas (i.e. governmental unit such as a county, city, town, or special district such as a school district, hospital district, etc.) per Section 170(b)(1)(A)(v) and tax exempt per Section 170(c)(1).
- Use grant funds for a public charitable purpose within and for the benefit of the residents and communities of the twenty-six counties of the Texas Panhandle.

The Mary E. Bivins Foundation will consider granting funds to a fiscal sponsor as long as:

- (1) The *Grantmaking Policy* is followed;
- (2) The project to be supported is charitable;
- (3) The project/organization is not part of an overall system (e.g. university, school district, etc.) that has a parent organization or other organization eligible and responsible for grant requests for the system; and
- (4) The guidelines outlined in the *Bivins Foundation Fiscal Sponsor Policy* are followed.

### GRANT FUNDING GUIDELINES

**Preference is given to community-based programs and services that assist in furthering the Foundation’s primary philanthropic objective of eldercare.** Organizations should provide evidence of community support for the request, ability to work with other agencies, minimization of duplication of services, and evidence of ability to accomplish and evaluate the outcomes identified. Organizations should not request funds more than once in a 12-month period. (It is recommended that organizations wait at least two years between requests.)

The Board will not consider a request from an organization that has an open grant. All open grant requirements, including reports, must be complete before an organization is eligible to apply.

In general, the Foundation is ***less likely*** to support the following activities and views them as a ***low priority***:

- Annual operating expenses;
- Conferences, workshops, seminars, symposia, etc.;
- Publications, videos, etc.;
- Tax support replacement or projects that could be supported through raised taxes; or
- Organizations located outside of the twenty-six county area (even though project efforts may benefit Panhandle residents and communities).



In general, the Foundation **does not grant funds for:**

- New organizations (i.e. less than three years of operations);
- New initiatives that do not receive their primary funding through other sources;
- Reduction of an operating deficit or debt reduction;
- Fundraising activities, such as annual campaigns, courtesy advertising, benefit tickets, special events, and telephone solicitations;
- Travel, tours, trips;
- Capital campaigns of area nursing homes and assisted living facilities for building and facility projects; or
- Endowments.

**The Foundation will not grant funds for:**

- An individual or for an individual/s benefit;
- Political lobbying or legislative activities; or
- Capital projects or campaigns of area churches for building and facility projects.

#### **MINIMUM GRANT AMOUNT**

In general, the Foundation will not consider a grant request for less than \$5,000.

Organizations are strongly encouraged to contact the Foundation prior to submitting an application so that we may discuss your proposed project and answer any questions you might have about the process. These meetings are extremely helpful for both the applicant and the Foundation. Please contact Jessica Tudyk, Program Officer, at [jessica@bivinsfoundation.org](mailto:jessica@bivinsfoundation.org) or 806.379.9400.